SHED Monthly Meeting Minutes
March 8, 2024

To be posted once approved.
SHED Monthly Meeting Minutes  
February 9, 2024

Meeting Called to Order at 10:15 AM.

Determination of a Quorum – 5 of the 8 Board members must be present. Directors present: Bonnie Bowman, Alyson Buchanan, Catherine Burst, Annette Charron, Mary Griggs, Louise Gunderson, Peggy Hancock, and Mary Agudelo (tried to attend online but could not hear).

Members Present – Carol Sams, David Sams, Kata Schmidt, Darla Carlock, Tricia Fernandez, Regina Nenno (online).

Approval of Meeting Minutes for January 12, 2024 – on a motion by Mary G, seconded by Alyson, the Minutes were unanimously approved.

Financial Report for January 2024 was review by Catherine, due to problems with the Zoom login link.

Old Business

1. **Membership Dues Reminder** – Dues are $10 for the year, and can be paid online at https://puebloshed.org/membership/.

2. **2024 Plant Sale -**
   a. Committee Status Reports and dates for completed responsibilities. Kata proposed that to help offset costs she would consider selling the first 100 plants to us for $3.50 and consigning additional plants for $4.00. The plant committee will consider this offer. Kata will also have some dwarf sized plants available. Kata was asked for information on lights. These are part of an effort to promote winter gardening. She will have information on these at the Home and Garden Show on March 2-3, which is free admission this year.
   b. Committee Meetings Zoom links:
      - **First Wednesdays**, Noon – 1:00pm at the Extension office and via Zoom, https://us06web.zoom.us/j/81895142079?pwd=k3vNCct0sAKRRBGVDrma8Ve4hKbs94.1
        Meeting ID: 818 9514 2079, Passcode: 590586
      - **Third Wednesdays**, Noon – 1:00pm at the Extension office and via Zoom, https://us06web.zoom.us/j/85679328048?pwd=G5lLAvLccKIPOaLclcyabiC5DqbW1n.1
        Meeting ID: 856 7932 8048, Passcode: 967891

3. **2024 Budget** – Budget reviewed by Catherine. Some revisions may be necessary down the road. Motion to approve by Annette and seconded by Alyson. After a discussion regarding administrative supplies, $200 was added. Another discussion concerned the specific budget items for the plant sale, which will be covered at the next plant sale meeting. The budget will be sent to the leads of the plant sale committees for review by next Friday, so the it may be presented and approved at the March SHED Monthly Meeting. Annette and Alyson added the $200 line item to their motion. The vote was unanimous in favor.

New Business
4. **Appointment of the 2023 Financial Review Committee** – Marianne Angel, Marcia Weaber, and Mary Griggs agreed to serve on the committee and review the financial records. Alyson will give them access to the information in the 1 SHED drive that they will need. Their report is due at the April 12 meeting. Catherine has the documentation.

5. **Other Committee updates, requests, announcements, or new business or?**

   a. SHED logo – need a more suitable design for web searches. Alyson is searching for a designer. Tricia proposed reaching out to the graphic design professor at CSU Pueblo. Alyson will pursue that option and report back.

   b. Plant Sale Flyers for the plant sale have been developed for the Home & Garden Show and the Western Landscape Symposium.

**Meeting Adjourned at 11:07am.**

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**2024 Zoom Meeting link:** [https://us06web.zoom.us/j/83149792306](https://us06web.zoom.us/j/83149792306)
Meeting ID: 831 4979 2306, Passcode 782983

++++++++++ Mark your calendars - 2024 Monthly Meeting Dates  ++++++++++
10 a.m. on 3/8, 4/12, 5/10, 6/14, 7/12, 8/9, 9/13, 10/11 and 11/8
SHED Annual Meeting Minutes  
January 12, 2024  
CSU Extension Office and Online

**Determination of a Quorum** – 5 of the 8 Board members must be present.

**Meeting Called to Order** at 10:20 AM.

**Directors Present:** Mary Agudelo, Marianne Angel, Bonnie Bowman, Catherine Burst, Annette Charron, Chris Comins, Marcia Weaber

**Directors Absent:** Mark Montoya

**Members and Guests Present** – Alyson Buchanan, Peggy Hancock, Kata Schmidt, Sandra Ramos, Mary Griggs, Megan Moore, Dave Sams, Diane Graski, Carol Sams, Rick Hanger, Louise Gunderson, Jan Chase, Regina Nenno

**Approval of Meeting Minutes** for November 10, 2023. Corrections: Minutes say May 4, but we were unable to get room until May 11 and remove comma at end of 1st paragraph. Alyson motioned and Annette seconded. Approved unanimously.

**Treasurer’s Report** – Financial review for Nov and Dec 2023. SHED has $21,937.94 in the bank account as of Dec. 31, 2021. There was discussion about $1502 deposit. This was a contribution from the Marketeers. Marianne asked for a receipt for this.

**SHED’s 2023 Year in Review**

Among other activities SHED funded 8 apprentices, created a new website, the plant sale netted $4100 (profit) and there was a major bylaws rewrite.

**Old Business**

1. **SHED Memberships** – Everyone is welcome at a SHED meeting but only those who have paid The $10 annual dues can vote at this Annual Meeting. Membership dues can be paid online at [https://puebloshed.org/membership/] or given to Mary A. using cash or check.

2. **Vote on Bylaws Rewrite** – These will go into effect upon approval by the board members present. Annette moved, seconded by Mary A. (Typos can be sent to Alyson) passed unanimously.

3. **2024 Plant Sale** -
   a. New date is Saturday, May 11 from 9am to 2pm. Volunteers will show at 8 AM and go home at 3 PM. Shifts on Thursday and Friday will be posted on VMS.
   b. Kickoff Planning Committee Meetings - First & Third Wednesdays, Noon - 12:45 on Zoom (1/17, 2/7, 2/21, 3/6, 3/20, 4/3, 4/17 and 5/1). All meetings will be hybrid with in person in the small conference room.

**New Business**

4. **Election of SHED Board of Directors (9 maximum)** - All members are eligible to serve as Directors, and it’s a great way to become more active in the Master Gardening community. Directors elected this year serve either one or two year staggered year terms, commit to
actively support SHED’s activities and attend monthly meetings. Duties are typical for these positions. The proposed slate is
1. President - Catherine
2. Vice President – Bonnie (acting)
3. Secretary – Bonnie
4. Treasurer – Mary A
5. Annette
6. Allyson
7. Louise
8. Peggy
9. Mary G

Motion to approve by Allyson and Kata seconded. Vote passed unanimously.

5. 2024 Budget – Will be presented next month.

6. Other:
   - Website committee is seeking feedback on the website.
   - Need to have a Policy and Procedures committee.
     Alyson will chair, Catherine, Marianne, Marcia, and Bonnie
   - Request to post SHED meetings on VMS
   - Nature Center and Wildlife project will be seeking a grant to help with expenses.
   - We have been invited to sponsor the Western Landscape Symposium on March 30.
     Tallamy will be guest speaker. Cost per person is $30. Motion made to sponsor at $500 level by Chris, Alyson seconded. Voted for unanimously.
   - Sun, Soil and Water Symposium will be February 23-24

Adjourned at 11:45 AM

Next Board Meeting 2/9/234 – Members and Guests welcome!

2024 Zoom Meeting link: https://us06web.zoom.us/j/83149792306
Meeting ID: 831 4979 2306

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